



# **BEST AGROLIFE LIMITED**

## **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

### **PREAMBLE**

In terms of Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “Listing Regulations”), the Company is required to familiarise the Independent Directors with the business and operations of the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company and the on-going events relating to the Company.

This programme aims to provide the Independent Directors insights into the Company to enable them to understand the Company’s business and operations so that they are able to play a meaningful role in the overall governance processes of the Company.

### **FAMILIARISATION PROCESS**

Best Agrolife Limited believes that a Board which is well informed/familiarized with Company contributes significantly to the Company.

- a. All Independent Directors of the Company are made aware of their role, responsibilities in the Company along with industry, business, operations and business model of the Company and also liabilities at the time of appointment/ re-appointment through formal Letter of Appointment, which also stipulates various terms and conditions of their engagement. It also includes the familiarization with important statutory & regulatory provisions, code of conduct and other policies of Company applicable to them.

- b. Updates on relevant regulatory changes and new development such as SEBI Regulations, Companies Act etc. from time to time. Presentations in this regard are either made in the Board Meeting or one to one meeting with IDs.
- c. Detailed updates on business (achievements/awards & recognition/new products/ expansion/ strategy/budgets), industry, operations, technology & financial statements of the Company, major litigation, compliances, subsidiary information in its quarterly Board/Committee meeting.
- d. The Company provides the Directors opportunity to visits Company's plant from time to time and also, they have the freedom to interact with the Company's management. They are given all the documents sought by them for enabling a good understanding of the Company, its operation and industry segments.

### **REVIEW**

This Familiarisation Process shall be reviewed and revised by the Board as and when required.

### **DISCLOSURE**

Pursuant to Regulation 46(2) of Listing Regulations, the Familiarisation Programme shall be disclosed on the Company's website and a web link thereto shall be provided in the Annual Report.

### **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

Financial Year	Particulars of Familiarisation Programmes	No. of Programmes attended by Independent Director(s)	Cumulative total of programmes attended	Duration of time spend on the Programme	Cumulative time spend on programmes
2018-19	Nature of the Industry and business of the Company. -Roles, Rights & Responsibilities of Independent Directors.	1	1	40 minutes	40 minutes
2019-20	Recent updates in Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	1	2	1 Hour	1 hour 40 minutes